



# 5-Step<sup>®</sup> Animal Welfare Rating Program Audit Prep Tool

## Bison

### When Should I Use the Audit Prep Tool?

The purpose of this tool is to provide bison producers with a simple checklist to help identify where farms and ranches may have issues with compliance to the GAP 5-Step<sup>®</sup> Program for Bison. While this Audit Prep Tool covers many of the key requirements in our Bison Standards, it does not cover every standard. Using this tool does not guarantee that you will pass an audit, but should help you prepare for one. This tool can be used if you are preparing for a new audit or if you are getting ready for a renewal audit. Being prepared for the audit helps to identify and resolve issues before the auditor visits your operation, which in turn, helps the certification process go more smoothly.

### Who Should Complete It?

Since this Audit Prep Tool was designed to help you get organized for your audit, it would be most beneficial if it were completed by the person(s) responsible for managing the operation and/or an animal caretaker.

### How Do I Use this Document?

This tool has been divided into sections so that you only need to focus on the sections relevant to your operation. The first section covers the core requirements for ALL Step levels. From there, the document is divided up by Step level – this allows you to skip to the section that’s relevant to the level you’re looking to be certified to. As well, if you’re looking to move up the Steps, this tool can be used to help identify what your operation would need to do. Note that there is no Step 2, Step 3, or Step 5 rating for bison. Finally, we have provided a checklist for written records and documents that you’ll need to have. The auditor will be looking for these documents during the audit, so if you’re missing any, please check the Bison area of our website for templates to get you started.

### How Do I Know if My Operation Might Have Issues with Compliance?

If you tick the shaded green boxes, then there is a good chance that you are in compliance with the Standard. In certain circumstances, a specific standard may not apply to your system, in which case you will also have the option to tick the ‘NA’ box. If you tick any non-shaded boxes, or are uncertain about any of the questions, we recommend reviewing our resources in the Bison area of the GAP website or checking in with your certifier for additional help before scheduling the audit.

### Where Can I Get More Help?

You can find additional information, including additional resources and templates, on the Bison area of the GAP website. If you have any questions, feel free to reach out to your certifier or the Farm Animal Welfare team ([standards@globalanimalpartnership.org](mailto:standards@globalanimalpartnership.org)) at GAP.

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## Requirements for ALL Steps

All operations, no matter which Step level you are applying for, should complete this section.

		Yes	No	NA
<b>1 ANIMAL SOURCE AND HEALTH</b>				
1.1	Source / Breed			
1.1.2	Do you use natural breeding?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	Do you use artificial insemination?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
1.1.3	Do you use <i>beefalo</i> or <i>cattalo</i> genetics?	<input type="radio"/>	<input type="radio"/>	
1.1.6	If you buy bison, do you get them from:			
	a. Dedicated bison sales	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	b. Video auction	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	c. Direct farms sales	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	d. Sale or auction barns	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
1.2	Medication			
1.2.1	Are all bison treated with antibiotics, ionophores, beta agonists, growth hormones, and/or sulpham drugs sold to non-GAP markets?	<input type="radio"/>	<input type="radio"/>	
1.2.4	Do you check your medication cabinet regularly and make sure expired medication is disposed of?	<input type="radio"/>	<input type="radio"/>	
1.3	Treatment			
1.3.5	Do you segregate sick and/or injured bison when necessary?	<input type="radio"/>	<input type="radio"/>	
1.3.6	Are segregated bison monitored at least twice a day?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
1.3.8	Do you have an internal and external parasite control program?	<input type="radio"/>	<input type="radio"/>	
1.3.9	Do you use products (e.g. fly tags) containing organophosphates on bison?	<input type="radio"/>	<input type="radio"/>	
1.4	On-Farm Euthanasia			
1.4.1	Are the people who perform euthanasia trained?	<input type="radio"/>	<input type="radio"/>	
1.4.4	Does the person euthanizing bison remain with them until they are sure the bison is dead?	<input type="radio"/>	<input type="radio"/>	
1.4.5	When you find a bison that needs to be euthanized, do you do it within 24 hours?	<input type="radio"/>	<input type="radio"/>	
1.4.6	Do you euthanize bison using:			
	e. Firearm shot to the head	<input type="radio"/>	<input type="radio"/>	
	f. Anesthetic overdose	<input type="radio"/>	<input type="radio"/>	
	g. Other	<input type="radio"/>	<input type="radio"/>	
1.4.7	Do you remove any euthanized/dead bison from pens/pastures on a daily basis?	<input type="radio"/>	<input type="radio"/>	

		Yes	No	NA
<b>2 ANIMAL CARE AND MANAGEMENT</b>				
2.1	Daily Herd Management			
2.1.1	If bison are off pasture*, are they seen at least once a day?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	<i>*this includes removing bison if they are sick or injured, if there is bad weather, or if they are finished in feeder pens</i>			
2.1.2	When bison are on pasture, do you see at least once a week?	<input type="radio"/>	<input type="radio"/>	
2.2	Body Condition			
2.2.1	Do all bison have a body condition score* of 2 or higher?	<input type="radio"/>	<input type="radio"/>	
	<i>*BCS; see Appendix I in the Bison Standards</i>			

		Yes	No	NA
2.3	Handling and Restraint			
2.3.4	If you use electric prods, do you use them:			
	a. Routinely	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	b. As a last resort	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	c. On the head, brisket, shoulders, or barrel	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	d. On the hindquarters	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	e. By giving bison time to respond before it is re-applied	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2.5	Lameness			
2.5.1	Does lameness* affect more than 1% of the herd?	<input type="radio"/>	<input type="radio"/>	
	<i>*see Appendix II in the Bison Standards</i>			
2.6	Animal Identification			
2.6.1	Can you uniquely identify each of your breeding animals? (e.g., using tags, unique markings/colorings, etc.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2.6.2	Can you identify your market bison? (either uniquely or by group or lot tag; e.g., using tags, markings/colorings, etc.)	<input type="radio"/>	<input type="radio"/>	
2.6.3	For any bison that do not meet the GAP standards, do you have a plan to identify them?	<input type="radio"/>	<input type="radio"/>	
2.6.4	Do bison have than one dangle ear tag per ear?	<input type="radio"/>	<input type="radio"/>	
2.6.5	Do you ear notch or split ears?	<input type="radio"/>	<input type="radio"/>	
2.6.6	Do you wattle?	<input type="radio"/>	<input type="radio"/>	
2.8	Mortality (includes animals that have died or been euthanized on-farm; culls are not included)			
2.8.2	Over the last 15 months, has mortality exceed 2% on your operation?	<input type="radio"/>	<input type="radio"/>	

		Yes	No	NA
<b>3 FEED AND WATER</b>				
3.1	Water Availability			
3.1.1	Do bison have continuous access to water? (i.e., troughs, rivers, ponds)	<input type="radio"/>	<input type="radio"/>	
3.2	Feeding Requirements			
3.2.1, 3.2.2	Do all bison have daily access to feed/grass/grazing?	<input type="radio"/>	<input type="radio"/>	
3.2.3	Do all bison have continuous access to palatable fibrous feedstuffs when not on pasture? (e.g., hay, haylage, silage, straw, corn stover)	<input type="radio"/>	<input type="radio"/>	
3.4	Additives and Ingredients in Feed and Water			
3.4.1,	Does feed contain mammalian, avian, or fish by-products? (check feed labels)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3.4.2, 3.4.3	Do feed supplements (e.g., mineral blocks) contain mammalian, avian, or fish by-products? (check feed labels)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

		Yes	No	NA
<b>4 LIVING ENVIRONMENT</b>				
4.1	Shade and Windbreaks			
4.1.1	If you remove breeding stock from pasture, does it exceed 30 days per year?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4.4	Thermal Comfort			
4.4.1	During hot weather, do bison have shade or water sources for cooling down?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4.5	Dust Wallows			
4.5.1	Are bison able to make dust wallows?	<input type="radio"/>	<input type="radio"/>	

		Yes	No	NA
4.7	Housing			
4.7.1	Do you use indoor housing?	<input type="radio"/>	<input type="radio"/>	

		Yes	No	NA
<b>5 RODENT AND PREDATOR CONTROL</b>				
5.1	Rodent Control Program <input type="checkbox"/> If you do not consider rodents a problem on your operation, check this box and move to the Section 5.2			
5.1.2	Does your rodent control program include: a. Methods that only target rodents b. An assessment of different methods of lethal control c. Traps that are species specific, appropriately located, and designed to cause rapid death (if used) d. Licensed rodenticides used only in areas where traps will be ineffective	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>
5.2	Predator Control <input type="checkbox"/> If you do not consider predators a problem on your operation, check this box and move to the Section 6			
5.2.1	If predators are a problem, is there a control program in place?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5.2.2	Is non-lethal exclusion your first level of predator control?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5.2.3	If you must use lethal methods to control predators, is it completed: a. With a fire arm b. By a skilled shooter c. With a shot that kills immediately	<input type="radio"/> <input type="radio"/> <input type="radio"/>	<input type="radio"/> <input type="radio"/> <input type="radio"/>	<input type="radio"/> <input type="radio"/> <input type="radio"/>
5.2.4	Do you use poisons, drowning, snares, or any trap besides a live trap?	<input type="radio"/>	<input type="radio"/>	

		Yes	No	NA
<b>6 TRANSPORT (i.e., any animal movement off of the operation or on/around the operation for longer than 2 hours)</b>				
6.1	Water and Feed Withdrawal			
6.1.1	Do you provide water for bison until loading begins?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6.1.2	Is feed (including grass/grazing) provided until at least 8 hours before loading?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

		Yes	No	NA
<b>7 PLANS, PROTOCOLS, PROCEDURES, TRAINING, RECORDS AND TRACEABILITY</b>				
7.1	General Records Requirements			
7.1.1, 7.1.2	Are all records and documents listed in the "Records and Documents" section of this Audit Prep Tool organized and ready for the auditor to review?	<input type="radio"/>	<input type="radio"/>	
7.1.3	Do you keep all records, reports, and GAP certificates for at least 15 months?	<input type="radio"/>	<input type="radio"/>	
7.4	Alternative Power Supply			
7.4.1	If your operation requires power for watering or feeding systems, do you have: a. An alternative power supply b. A way to be notified if there is power failure	<input type="radio"/> <input type="radio"/>	<input type="radio"/> <input type="radio"/>	<input type="radio"/> <input type="radio"/>
7.5	Training			
7.5.1	Do you have a training program for all bison caregivers that: a. Is written and/or hands-on b. Is presented in employees' language c. Describes normal and abnormal bison behavior	<input type="radio"/> <input type="radio"/> <input type="radio"/>	<input type="radio"/> <input type="radio"/> <input type="radio"/>	

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ALL STEPS

		Yes	No	NA
	d. Covers individual's responsibilities	<input type="radio"/>	<input type="radio"/>	
	e. Covers emergency procedures	<input type="radio"/>	<input type="radio"/>	
	f. Is provided before the individual handles bison	<input type="radio"/>	<input type="radio"/>	
	g. Covers the GAP bison standards	<input type="radio"/>	<input type="radio"/>	
	h. Is on-going	<input type="radio"/>	<input type="radio"/>	

		Yes	No	NA
<b>8 SLAUGHTER REQUIREMENTS</b>				
8.1	General Requirements			
	Does your slaughter facility have a current third-party animal welfare audit certificate on file? (you may have to contact your slaughter facility, producer group, co-operative, or other marketing entity to get this information)	<input type="radio"/>	<input type="radio"/>	

## Additional Step 1 Requirements

Only operations aiming to achieve a Step 1 rating should fill out this section. If you plan to apply for a different Step rating, you can jump to the Requirements section for the associated Step level.

		Yes	No	NA
<b>2 ANIMAL CARE AND MANAGEMENT</b>				
2.4	Physical Alterations			
2.4.1	<b><i>If you plan to be audited before 1 September 2017:</i></b> If you dehorn or disbud, is it done:			
	a. Using local anesthetic and analgesic	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	b. By a veterinarian	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	<b><i>If you plan to be audited after 1 September 2017:</i></b> Do you disbud or dehorn?	<input type="radio"/>	<input type="radio"/>	
2.6	Animal Identification			
2.6.7	If you brand bison, do you do it on the hip?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2.7	Weaning Age			
2.7.1	On average, are calves at least 7 months old at weaning?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

		Yes	No	NA
<b>4 LIVING ENVIRONMENT</b>				
4.1	Living Environment			
4.1.2	<b><i>If you plan to be audited after 1 September 2018:</i></b> If you remove calves, yearlings, backgrounders, or replacement stock from pasture, does it exceed 30 days per year?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4.1.3	If market bison are removed from pasture for finishing, do they spend more than 180 days of their life in the feeder pen?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4.3	Space Requirements			
4.3.1	If bison are finished in feeder pens, are they given at least 400 ft <sup>2</sup> (37 m <sup>2</sup> ) per bison?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4.6	Provisions in Feeder Pens			
4.6.1	Do you carry out mud scoring*?  <i>*see Appendix IV in the Bison Standards</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4.6.2	If bison are finished in feeder pens, are they given scratching posts or brushes?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

		Yes	No	NA
<b>6 TRANSPORT (i.e., any animal movement off of the operation or on/around the operation for longer than 2 hours)</b>				
6.3	Loading/Unloading			
6.3.3	If the loading/unloading crew uses electric prods, do they use them:			
	a. Routinely	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	b. As a last resort	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	c. On the head, brisket, shoulders, or barrel	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	d. On the hindquarters	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	e. By giving bison time to respond before it is re-applied	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6.4	Transport and Loading Equipment			
6.4.3	Do ramp slopes for the first trailer deck have more than a 20-degree incline?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

		Yes	No	NA
6.4.6	Are different sized bison separated from each other during transport?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6.4.7	Are all bison able to stand in the trailer without their hump touching roof?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6.5	Transport Personnel Responsibilities and Procedures			
6.5.4	If the truck picks up animals from other operations in addition to yours, is there a separate delivery note for your operation?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6.6	Transport Duration			
6.6.1	Does transport take longer than 20 hours?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6.6.2	If bison are transported over several trips using different trucks, is there at least 48 hours between one truck journey and the next?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

There is no Step 2 or Step 3 rating for bison.



## Additional Step 4 Requirements

Only operations aiming to achieve a Step 4 rating should fill out this section. If you plan to apply for a different Step rating, you can jump to the Requirements section for the associated Step level.

		Yes	No	NA
<b>2 ANIMAL CARE AND MANAGEMENT</b>				
2.4	Physical Alterations			
2.4.2	Do you disbud and/or dehorn?	<input type="radio"/>	<input type="radio"/>	
<b>2.6 Animal Identification</b>				
2.6.7	If you brand bison, do you do it on the hip?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<b>2.7 Weaning Age</b>				
2.7.2	On average, are calves at least 9 months old at weaning?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

		Yes	No	NA
<b>4 LIVING ENVIRONMENT</b>				
4.1	Living Environment			
4.1.4	If market or replacement bison are removed from pasture, does it exceed 30 days per year?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<b>4.3 Space Requirements</b>				
4.3.2	If using a pasture-fed system with free access to feeder pens, do the feeder pens provide at least 400 ft <sup>2</sup> per bison?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4.3.3	If using a pasture-fed system with free access to feeder pens, is the feeder pen area 10% or less of total area (i.e., feeder pen area plus pasture area) provided for bison?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

		Yes	No	NA
<b>6 TRANSPORT (i.e., any animal movement off of the operation or on/around the operation for longer than 2 hours)</b>				
6.3	Loading/Unloading			
6.3.3	If the loading/unloading crew uses electric prods, do they use them:			
	a. Routinely	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	b. As a last resort	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	c. On the head, brisket, shoulders, or barrel	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	d. On the hindquarters	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	e. By giving bison time to respond before it is re-applied	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<b>6.4 Transport and Loading Equipment</b>				
6.4.3	Do ramp slopes for the first trailer deck have more than a 20-degree incline?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6.4.6	Are different sized bison separated from each other during transport?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6.4.7	Are all bison able to stand in the trailer without their hump touching roof?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<b>6.5 Transport Personnel Responsibilities and Procedures</b>				
6.5.4	If the truck picks up animals from other operations in addition to yours, is there a separate delivery note for your operation?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<b>6.6 Transport Duration</b>				
6.6.1	Does transport take longer than 20 hours?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6.6.2	If bison are transported over several trips using different trucks, is there at least 48 hours between one truck journey and the next?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

There is no Step 5 rating for bison.

## Additional Step 5+ Requirements

Only operations aiming to achieve a Step 5+ rating should fill out this section. If you plan to apply for a different Step-rating, you can jump to the Requirements section for the associated Step level.

		Yes	No	NA
<b>2 ANIMAL CARE AND MANAGEMENT</b>				
2.4	Physical Alterations			
2.4.2	Do you disbud and/or dehorn?	<input type="radio"/>	<input type="radio"/>	
2.6	Animal Identification			
2.6.8	Do you brand (hot or freeze)?	<input type="radio"/>	<input type="radio"/>	
2.7	Weaning Age			
2.7.2	On average, are calves at least 9 months old at weaning?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2.10	Other Commercial Animals on the Operation			
2.10.1	Are all other livestock animals on the operation managed according to Step 1 Standards or higher?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2.11	Domestic Animals on the Operation			
2.11.2	Are all domestic animals (e.g., dogs, cats, horses, goats, chickens, or any other animals on the operation, including both pets and working animals) on-farm given the following? a. Food and water b. An environment that do not cause them injury and allows for exercise and comfortable resting c. Veterinary attention, if required	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

		Yes	No	NA
<b>4 LIVING ENVIRONMENT</b>				
4.1	Living Environment			
4.1.4	If market bison or replacement stock are removed from pasture, does it exceed 30 days per year?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

		Yes	No	NA
<b>5 RODENT AND PREDATOR CONTROL</b>				
5.2	Predator Control			
5.2.6	Are live traps checked <b>twice</b> daily and captures released within 24 hours?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

		Yes	No	NA
<b>6 TRANSPORT (i.e., any animal movement off of the operation or on/around the operation for longer than 2 hours)</b>				
6.6	Transport Duration			
6.6.3	Do you transport market bison off of the operation?	<input type="radio"/>	<input type="radio"/>	

		Yes	No	NA
<b>8 SLAUGHTER REQUIREMENTS</b>				
8.2	Segregation and in-Facility Traceability			
8.2.2	Are bison slaughtered on-farm?	<input type="radio"/>	<input type="radio"/>	

## Records and Documents

All operations, no matter which Step level you are applying for, should complete this section.

Records and documents should be written and organized. Acceptable formats include, but are not limited to, record sheets and cards, calendars, notebooks, and computer documents. If you do not have any records or documents listed here, please check the Bison area of the GAP website for templates to get you started.

Std #	Document needed for auditor to review		Yes	No	NA
	Do you keep a record of the dates for your calving period?		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
1.1.5	Do you keep a record of all the bison you purchase?		<input type="radio"/>	<input type="radio"/>	
	If Yes	Do your records include:			
		a. The number of bison bought	<input type="radio"/>	<input type="radio"/>	
		b. The age of the bison	<input type="radio"/>	<input type="radio"/>	
		c. Name of farm where animals were purchased	<input type="radio"/>	<input type="radio"/>	
1.3.3	Do you keep treatment records?		<input type="radio"/>	<input type="radio"/>	
	If Yes	Do your records include:			
		a. The substance/product administered	<input type="radio"/>	<input type="radio"/>	
		b. Animal or group identification	<input type="radio"/>	<input type="radio"/>	
		c. Date and method of administration	<input type="radio"/>	<input type="radio"/>	
2.1.1, 2.1.2	During herd observations, if there are any health or welfare issues, do you keep a record?		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2.7	Do you keep a record of the date(s) you wean each calf crop?		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	If you have to wean an individual calf early, do you keep a record of the date of weaning and the reason?		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2.8.1	Do you keep mortality records that include the cause of death?		<input type="radio"/>	<input type="radio"/>	
3.4.4	Do you keep copies of all feed tags/ingredient lists, including vitamin and mineral mixes?		<input type="radio"/>	<input type="radio"/>	
4.1	If you take bison off pasture, do you keep a record?		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	If Yes	Do your records include:			
		a. The date they are removed	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		b. The reason for removal	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		c. The date they return to pasture	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6.5.1	Do the drivers who transport your bison have a document that covers their responsibilities during transport?		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6.7.1	If you ship bison off-farm, do you keep transport records?		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	If Yes	Do your records include:			
		a. Date	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		b. Head count	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		c. Loading start and end times	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		d. Departure and arrival times	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		e. Reasons for stops or delays en route	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		f. Mortalities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7.2.1	Do you have a written farm plan?		<input type="radio"/>	<input type="radio"/>	
	If Yes	Does your plan that include:			
		a. An overview of the operation	<input type="radio"/>	<input type="radio"/>	
		b. Emergency procedures	<input type="radio"/>	<input type="radio"/>	
		c. Nutrition/feeding details	<input type="radio"/>	<input type="radio"/>	
		d. Health programs	<input type="radio"/>	<input type="radio"/>	

5-Step Audit Prep Tool: Bison

ALL STEPS

		e. Routine husbandry practices	<input type="radio"/>	<input type="radio"/>	
		f. Protocols for sick and injured bison	<input type="radio"/>	<input type="radio"/>	
		g. Outdoor area and pasture management	<input type="radio"/>	<input type="radio"/>	
		h. Rodent and predator control practices	<input type="radio"/>	<input type="radio"/>	
		i. Management during adverse weather	<input type="radio"/>	<input type="radio"/>	
7.3.1		Do you have a biosecurity plan?	<input type="radio"/>	<input type="radio"/>	
	If Yes	Does your plan that include:			
		a. Procedures for bringing any bison onto the operation	<input type="radio"/>	<input type="radio"/>	
		b. Procedures and policies for employees	<input type="radio"/>	<input type="radio"/>	
		c. Procedures and policies for visitors	<input type="radio"/>	<input type="radio"/>	
		d. Procedures for feed trucks and equipment delivery	<input type="radio"/>	<input type="radio"/>	
		e. Policy for shared borders with neighboring operations	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7.5.2		Do you keep employee training records?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	If Yes	Do your records include:			
		a. Date of training	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		b. Topics covered	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7.6.1		If you move bison, whether on or off your farm, do you keep a record?	<input type="radio"/>	<input type="radio"/>	
	If Yes	Do you keep records:			
		a. For each herd	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		b. That can trace all bison back to birth	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		c. That can trace subsequent movement of all bison to next destination (i.e., to the finishing operation or slaughter facility)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7.6.2		Do you keep a chain of custody record for each shipment of bison?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	If Yes	Do your records include:			
		a. Number of bison transported	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		b. Date	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		c. Age of bison (months)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		d. Step-rating	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		e. Certificate number	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		f. Certificate expiry date	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		g. Next destination (i.e. operation, collection, slaughter plant)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		h. Any deviations granted	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7.6.3		If you buy bison, do you keep a copy of the previous operation's GAP certificate?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>